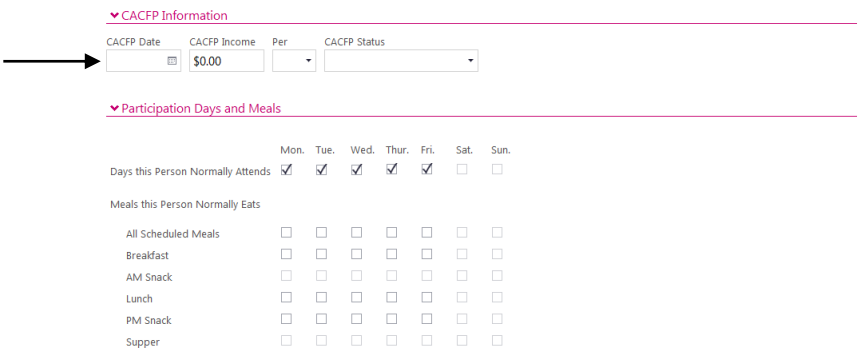
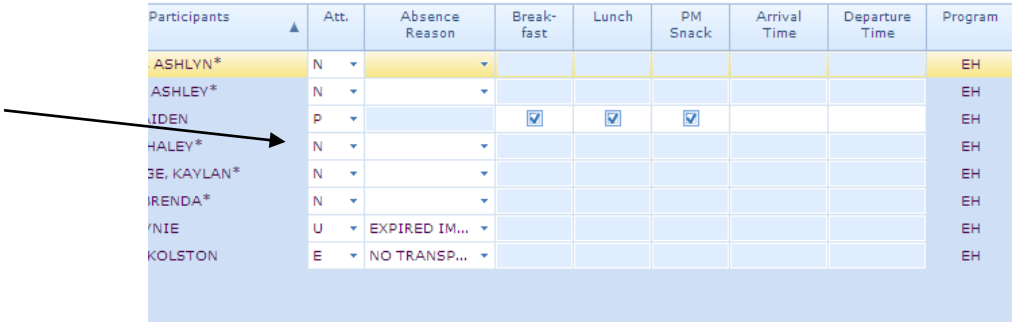
ATTENDANCE AND CACFP INFORMATION FOR A PREGNANT MOTHER

The CACFP information field for pregnant mothers is left blank in ChildPlus.



Pregnant mothers are always **N- Not Scheduled** on the Daily Attendance and Meals Worksheet and in the Individual Attendance in ChildPlus. (this also includes the summer program)



TERMINATING MOM AND ENROLLING THE NEWBORN CHILD

When the baby is ready to be enrolled in EHS and take mother's place, the mother will need to be terminated. The Daily Attendance and Meals Worksheet (Report #2315) should match the information in ChildPlus. The last day that mom is shown on the Daily Attendance and Meals Worksheet as N - not-scheduled, will also be her termination date. Write "Terminated at End of Day" in the notes field on the Daily Attendance and Meals Worksheet. The newborn can be enrolled the next day. ***DO NOT*** terminate the mother and enroll the newborn on the same day.